



# Community Education Council District 21

99 Avenue P, Room 127 A, Brooklyn, NY 11204

Phone: 718-232-2161 Fax: 718-232-2162

cec21@schools.nyc.gov cecd21.org Facebook.com/cecd21

*Officers:* Heather Ann Fiorica, President · Anna Lembersky, 1<sup>st</sup> Vice President · Randi Garay, 2<sup>nd</sup> Vice President · Anne Polizzi, Recording Secretary · Maria DiGraziano, Treasurer

*Members:* Umekulsoom Butt · Susan Chin · Yoketing Eng · Sean Chin · Malik Shah Jehan · Yves Etienne

**CEC District 21 Meeting Minutes – August 10, 2016**  
**Location: I.S. 96 Seth Low – 99 Avenue P, Brooklyn, NY 11204**

## Bylaws Committee Meeting

- I. **Meeting called to order** by Heather Ann Fiorica at 5:01 P.M.
- II. **Review of Bylaws:** Randi Garay, Chairperson of Bylaws committee, asked the rest of the committee to review current bylaws. She told the committee that they are discussing changing to the DOE template because all of the wording is already in there and the committee just has to edit it, which makes it simpler.
- III. **Proposal of Change:** Randi Garay went through the edits of the DOE bylaws template. Committee discussed adding **members** to Article II and adding **members' duties** to Article II, section 3. Committee also proposed to change section 4 to **vacancies** and add a note to refer to Article VII for council vacancies. The committee edited Section 5. Disciplinary Action to reflect officers and members. In Section 6, Absences, the committee changed "within 24 hours" to "**at least 4 hours prior**" and added that the absentee member must let the **President and Administrative Assistant** know they are not able to attend the meeting. Also, sentence was added at the end of the section which reads, "**During each calendar meeting, the Council, by majority vote (6), shall decide if an absence is excused.**" In Article III, section 3, the words "**when permissible**" were added at the end of the section. In Article IV, Section 2, "**Old Business**" and "**New Business**" were added into the Order of Business.
- IV. **Public Comment:** With no public comment at the meeting, Heather Ann Fiorica asks Administrative Assistant Sabrina to type the edits and make copies of the revisions so that the rest of the council can review them at the business meeting.

**Meeting adjournment:** at 5:50 PM with a motion by Heather Ann Fiorica and seconded by Anna Lembersky

## Business Meeting: 6:00 PM

- I. **Meeting called to order** by Heather Ann Fiorica at 6:06 P.M.
- II. **Roll Call- 1<sup>st</sup> Vice President Anna Lembersky**  
**Present:** Umekulsoom Butt, Sean Chin, Susan Chin, Yoketing Eng, Heather Ann Fiorica, Anna Lembersky, Randi Garay, Maria DiGraziano, Anne Polizzi, and Yves Etienne  
**Absent:** Yoketing Eng (excused), Malik Shah Jehan (excused)
- III. **Old Business:**
  - a. **Minutes:** Review of Business and Calendar minutes from July's meeting.
- IV. **New Business**
  1. **Letter of Intent to District 21** – Heather Ann Fiorica asked council to go into their folder and take out the Letter of Intent from Hebrew Language Academy Charter School 2. She explained that this past week they called every parent in the district. She explained that the call was a robocall and that they did not ask if the parents would want a charter school, instead they asked questions such as, "Do you like 2 teachers in the classroom?" "Do you like extra-curricular activities?" "How many days would you like your child to be in school?" Things that District 21 does already. She explained that the calls were very deceiving. Heather explained that if they want their own location in the district, the council has always stood by the parents' choice, but in the letter of intent, under "11/24/2015," it states "CEC made a public comment that they were not supportive of charter schools." Heather stated that the council has never said they are not supportive. They have always stood with parents having a right to choose. Heather asked Anna if she could help her write a letter clearing up that the council never stated that they are against charter schools.
  2. **Reviews of Bylaws Revisions**– Heather said that at 5:00 PM, there was a Bylaws Committee meeting. Heather explained that the new packets being passed out are some of the changes the committee was proposing and the changes are in italics. Randi went through the changes that the Bylaws committee proposed to the rest of the council. The council had a few suggestions and revisions as well. (*See addendum 1 for council revisions*) Heather asked Sabrina to make the changes and bring back the amended copies for the council to look at and approve during the calendar meeting.
  3. **Workshops:** Heather stated that she had been talking to Georgette, Family Leadership Coordinator, and they were discussing having the CEC do some workshops together. Heather told the council that she also asked her to join the CEC for the Junior High School Workshop and she is

doing an IEP workshop which we will do together with her. Once more details come in, Heather will provide the council with more information. Heather also mentioned that committees were set up last month, but if anyone was not at the meeting, he/she can always sign up for one they wish to join.

4. **Treasurer's Report:** Maria DiGraziano goes over the budget notes with the council. Heather stated that the P-Card should be coming soon. The budget was approved and it is going forward, it is just very slow. Heather also reminded the council to get their IPR reports in as soon as possible. In addition, Heather told the council to have their reimbursements ready at least every 2 months.
5. **Council Member's Reports**
  - a. Heather Ann Fiorica:
    - o Goes into the CEC office 1-2 times a week to go over paperwork
    - o Met P.S. 226's new principal- Evan Klein
    - o Attended the Ice Cream Social that Mark Treyger hosted
    - o Attended National Night Out at Precinct 60
  - b. Umekulsoom Butt:
    - o Attended Town Hall meeting. Brought back papers that Sabrina will make copies of and distribute at September meeting
  - c. Randi Garay:
    - o Attended the Ice Cream Social that Mark Treyger hosted
    - o Attended National Night Out at Precinct 60
  - d. Susan Chin
    - o Attended Town Hall meeting

**Meeting Adjournment: Motion made by Heather Fiorica at 6:45 PM, Seconded by Anna Lembersky**

**CEC District 21 Meeting Minutes – August 10<sup>th</sup>, 2016**  
**Location: I.S. 96 Seth Low – 99 Avenue P, Brooklyn, NY 11204**

#### **Calendar Meeting**

*Heather Ann Fiorica welcomed staff, parents and students to the meeting.*

- I. **Meeting called to order** by Heather Ann Fiorica at 7:00 PM
- II. **Pledge of Allegiance**
- III. **Roll Call- 1st Vice President Anna Lembersky**  
**Present:** Umekulsoom Butt, Sean Chin, Susan Chin, Yoketing Eng, Heather Ann Fiorica, Anna Lembersky, Randi Garay, Maria DiGraziano, Anne Polizzi, and Yves Etienne  
**Absent:** Yoketing Eng (excused), Malik Shah Jehan (excused)
- IV. **Approval of July minutes-** minutes are approved by majority vote
- V. **Approval of Bylaws revisions-** Randi explained the bylaws changes to the public and to the council. Yves suggested making a grammatical change. Bylaws revisions are approved unanimously. *(See addendum 1 for council revisions)*
- VI. **Superintendent's Report-** Superintendent DiMola welcomed everyone to the meeting. DiMola announced that the big news since the last meeting was that the state test scores had been released. DiMola stated that her office is in the process of going through all the data and figuring out the trends of different subgroups. She announced that every school showed an increase in ELA with an overall 7 % increase across the district. In math, there was an increase of .3%. It has been pretty flat the past 3 years as a district in math. When looking at the individual schools however, some schools made significant gains in math and there were some schools that dropped in all or some of their grades netting a total loss in math. DiMola states that her office is exploring the reasons why. They are not just looking at flat year to year data, but also at cohort data. The big change from a cursory look is that it looks like the ELL students did a little bit worse in math this year than they have in the past. This could be because this year the math exam was a little more literacy based than it was in the past. DiMola also mentioned that she has been meeting one-on-one with every principal in the district and identifying the trends in the data. She stated that she will have much more on the data at the September meeting. DiMola stated that she will be back in the district's home office at I.S. 98 the week of August 29<sup>th</sup>.
- VII. **President's Report –** Heather discussed the letter of intent from the Hebrew Language Academy Charter School. She stated that the school has been robocalling our parents in the district. During these robocalls, they ask questions such as, "Do you like 2 teachers in the classroom?" "Do you like extra-curricular activities?" "How many days would you like your child to be in school?" Things that District 21 already has. Heather stated that the council is going to write a letter to them clarifying that the CEC never stated that they are against charter schools. Heather announced that our next CEC meeting is at Bay Academy and that the first day of school is September 8<sup>th</sup>.
- VIII. **Public Speaking Time:**
  - a) Kate O'Hagen, UFT – stated that the Community Health Center will be opening soon
  - b) Jeannine Cherichetti, Councilman Mark Treyger's office- stated that there will be a movie night at Seth Low Park on August 15<sup>th</sup>.
  - c) Brian Gotlieb, CB 13- Mentioned that they are currently in the process of planning their upcoming September meeting.
  - d) Phillip Smallman, Senator Marty Golden's Office- Introduced himself and said that he looks forward to upcoming CEC Meetings.
- IX. **Dates and Activities:** *Please see addendum 2.*

**Meeting adjournment:** at 7:31 PM with a motion by Heather Ann Fiorica and seconded by Anna Lembersky

Respectfully Submitted by,  
Sabrina Argiro

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Anne Polizzi (Recording Secretary)

Dated \_\_\_\_\_

**Absences:**

**From:** Malik Shahjehan [mailto:mshahjehan145@gmail.com]

**Sent:** Wednesday, August 10, 2016 3:03 PM

**To:** Cec21 D21

**Subject:** Re: FW: Upcoming Public Hearing

Hi, it is submitted that I m sick today.i feel cold & fever.

So Please accept my request.thanks

Malik shahjehan

From: Bean3051 [mailto:bean3051@yahoo.com]

Sent: Wednesday, August 10, 2016 5:57 PM

To: Cec21 D21

Subject: Excused absence

Dear Colleagues,

Please excuse me from today's business and public meeting, I am traveling abroad on business.

Yoketing

Yoketing

**Addendum 1:**

**BYLAWS**

**OF**

**THE COMMUNITY EDUCATION COUNCIL FOR DISTRICT 21**

APPROVED BY THE MEMBERSHIP ON 8/10/2016  
(Date)

\_\_\_\_\_  
Anne Polizzi  
(Secretary)

\_\_\_\_\_  
**Heather Ann Fiorica**

(Print President's Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
**Anna Lembersky**

(Print Officer's Name)

\_\_\_\_\_  
**1<sup>st</sup> Vice President**

(Title)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**ARTICLE I - NAME**

The name of the Council shall be: The Community Education Council  
(Community Education or Citywide)

For District 21  
(District #, Special Education, or High Schools)

These laws shall be the governing instrument of the Council subject only to applicable provisions of law, policy, and regulation.

**ARTICLE II – OFFICERS/MEMBERS AND ELECTIONS**

Section 1. Officers

The officers of The Community Education Council 21 shall be:  
(Council name)

_____	President	_____	<u>Heather Ann Fiorica</u> <i>Name of elected Council member</i>
_____	First Vice-President	_____	<u>Anna Lembersky</u> <i>Name of elected Council member</i>
_____	Second Vice-President	_____	<u>Randi Garay</u> <i>Name of elected Council member</i>
_____	Recording Secretary	_____	<u>Anne Polizzi</u> <i>Name of elected Council member</i>
_____	Treasurer	_____	<u>Maria DiGraziano</u> <i>Name of elected Council member</i>

No member may hold more than one office at a time.

Section 2. Elections

Officers shall be elected annually by roll call vote, and by the majority of the whole number of the members (6) at its annual meeting, for a period of one year, and shall serve until their successors have been elected.

Following a Council election, in the event that no officer is re-elected to convene the annual meeting, the Administrative Assistant to the Council shall execute the notice of meeting pursuant to Article III, Section 1. The Administrative Assistant shall call the annual meeting to order and conduct an election for a chair pro-tem who will then begin the process of electing officers.

### Section 3. Duties of Officers *and Members*

#### 3.1 President

The President shall be the Chief Executive Officer of the Council. The President shall call and preside at all meetings, execute all documents on behalf of the Council as authorized by them and exercise all other powers and perform all other duties pertaining to the office of President. The President shall have a vote upon all questions before the Council and shall have the right to take part in the debate on any question under consideration. The President shall be an ex-officio member of all committees. The President shall supervise the Administrative Assistant to the Council on its behalf.

The Council, by majority vote (6), may delegate the power to execute documents to such other officers or to the Administrative Assistant as it designates.

#### 3.2 First Vice-President

The First Vice-President shall exercise the powers and perform the duties of the President in her/his absence. The First Vice-President shall also discharge such functions as may be assigned to her/him by the President or by resolution adopted at any meeting at which a quorum, (6), is present.

#### 3.3 Second Vice-President

The Second Vice-President shall act for the President in the absence of the President and First Vice-President. The Second Vice-President shall also discharge such functions as may be assigned to her/him by the President or by resolution duly adopted at any meeting at which a quorum, (6), is present.

#### 3.4 Recording Secretary

The Recording Secretary shall supervise the taking and keeping of attendance, minutes and the voting record of each member on all resolutions. The Recording Secretary shall read each resolution on the agenda of a calendar meeting. The Recording Secretary shall in general perform such duties as may be assigned by the President or by resolutions duly adopted at any meeting at which a quorum, (6), is present. She/he shall assume the duties of President in the temporary absence of the President, the First Vice-President and the Second Vice-President.

#### 3.5 Treasurer

The Treasurer shall be responsible for working with the Administrative Assistant to the Council and designated Department of Education staff to ensure that business

transactions and member-reimbursement activities are properly documented and maintained and follow Department of Education standard operating procedures.

### **3.6 Members**

***Members shall be responsible for the following:***

- ***Serving as liaisons to School Leadership Teams and providing assistance***
- ***Attending a minimum of two trainings during their term of office and to submit a monthly performance report that includes meeting attendance records, school visits and committee activities.***
- ***Attending each meeting of their council. Three or more meeting unexcused absences (as defined in CR D-140) are grounds for dismissal***

#### **Section 4. Vacancies**

A vacancy in an office shall be filled for the unexpired term by special election at the next regularly scheduled calendar meeting of the Council, and for which notice of the vacancy and election to be held, has been disseminated. If, in the filling of any vacancy, another office is vacated, that office shall be filled immediately.

An officer who wishes to resign from her/his office must notify the President (or, if the officer resigning is the President, the First Vice-President) who must notify the other Council members within 5 days.

***Vacancies on the council are referred to in Article VII.***

#### **Section 5. Disciplinary Action**

An officer ***or a member*** may be removed from her/his position as an ***officer or council member*** by a majority vote of the whole number of the Council (6) for misconduct, malfeasance or neglect of duty, following the referral and investigation of charges and an opportunity for the ***officer/member*** to respond.

#### **Section 6. Absences**

It is the responsibility of each Council member to attend all meetings of the Council. It is incumbent upon all Council members, except in cases of emergency, to notify the President or the Secretary to the Council at least 4 hours prior to the scheduled meeting time of their intent to be absent.

Any member of the Council who fails to attend three public meetings of the Council of which she/he is duly notified, without rendering in writing a good and valid excuse thereof to the President ***and Administrative Assistant***, vacates his/her office by refusal to serve (Education Law §2590-c). Each written excuse and absence noted as excused or unexcused shall be included within the official written minutes of such meeting. After the third unexcused absence, the President, with the approval of the Council, shall notify in writing the absent and unexcused member that the Council shall declare a vacancy to the Chancellor by resolution at its next regularly scheduled calendar meeting.

According to Chancellor's Regulations D-140, D-150 and D-160, the following constitute valid excuses for absence: death of a relative or attendance at a relative's funeral; serious illness or injury of a member or family member; mandatory court attendance including jury duty; military duty; and job-related conflict which makes absence from a Council meeting unavoidable, and other reasons the CEC deems appropriate. *During each calendar meeting, the Council, by majority vote (6), shall decide if an absence is excused.*

## ARTICLE III – MEETINGS

### Section 1. Open to the Public

All meetings shall be open to the public except where otherwise permitted by law. Public notice of meetings shall be given to the community at least 72 hours prior to the date of the meeting, through local news media and conspicuously posted in one or more designated public places prior to the meeting as provided by the Open Meetings Law, (Article 7, Sections 100-111 of the New York State Public Officers Law.) The Open Meetings Law requires that public business be performed in an open and public manner, that the community be fully aware of and able to observe the performance of public officials and attend and listen to their deliberations and decisions.

In addition, notice of all meetings shall be given in writing (in English and other languages, as appropriate) in a form suitable for mass reproduction, to the President of every Parent Association/Parent Teacher Association, the Presidents' Council, heads of schools and parent coordinators to post conspicuously and to other interested persons and organizations who express a desire to receive meeting notices.

### Section 2. Annual Meeting

The Annual Meeting of the Council shall be held on the third Wednesday in July, unless said date falls on a legal holiday, in which event the meeting shall be scheduled for the next business day, provided that all rules for notification of meetings are adhered to.

At the Annual Meeting, the first order of business shall be the annual election of officers for the ensuing year. A roll call vote of members shall be required.

### Section 3. Calendar Meetings

Calendar meetings of the Council shall be held on the third Wednesday of each month at 7:00 PM, in the evening except when such a date shall be a legal or school holiday in which event a majority of the Council may vote to schedule the meeting on an alternate day, provided that it observes the rules for notification of meeting. These meetings shall be held in schools throughout the district that permit access to the disabled, *when permissible.*

### Section 4. Business/Working Meetings

The Council shall hold a business/working meeting prior to the calendar meeting each month at 6:00 PM in the evening, except when such a date shall be a legal or school holiday, in which event a majority of the Council

may vote to schedule the meeting on an alternate day, provided that it observes the rules for notification of meeting. Additional business/working meetings may be scheduled by the Council. The public shall be notified of all business/working meetings as described in Article III, Section 1.

#### Section 5. Special Meetings

Special meetings, either business/working or calendar, may be held at the call of the President and must be held upon the written request of three (3) members of the Council to the President. The President shall ensure that written or telephone notice of such meeting shall be given to each member of the Council not less than 48 hours in advance and shall state the matter to be considered. No other matters may be considered at said special meetings except with the consent of all members present.

Any such meeting must be held not more than two weeks after the receipt of the written request.

Where the public cannot be given notice as provided in Article III, Section 1, the Council will notify Parent Association/Parent Teacher Association Presidents and school staff via e-mail, telephone and public posting. The local news media will also be given notice of the meeting.

#### Section 6. Executive Sessions

Executive Sessions shall be held as needed to discuss matters that by law (Open Meetings Law, Section 105,) are permitted to be discussed in a confidential session closed to the public. Decisions shall be made by the majority of the whole number of the members of the Council, shall be recorded by roll call vote and shall be ratified at a calendar meeting.

Executive Sessions may only be called to deal with the following issues:

- Matters of individual privacy: medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person.
- Matters which will imperil the public safety if disclosed.
- Matters which may disclose the identity of law enforcement agency personnel or an informer.
- Information relating to current or future investigation of criminal offenses which will imperil effective law enforcement if disclosed.
- Discussions regarding proposed, pending or current litigation.
- Collective negotiations pursuant to article fourteen of the civil service law.
- Preparation, grading, or administration of examinations.
- The proposed acquisition, sale or lease of real property or the proposed

acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

To convene an Executive Session, a motion must be made during a business/working or calendar meeting, and must identify general areas to be considered during the Executive Session.

## **ARTICLE IV - CONDUCTING OF BUSINESS AT MEETINGS**

### Section 1. Agendas

#### 1.1 Calendar Meeting

Each notice of a calendar meeting shall be accompanied by an agenda of resolutions placed by a majority of the whole number of the members at a working session.

In addition, three members of the Council may place a resolution on the agenda for general circulation in accordance with the preceding paragraph by submitting such item to the Administrative Assistant to the Council at least five (5) days before the date of the next calendar meeting. Notwithstanding the foregoing, a resolution may be added to any agenda by a member of the Council at any time provided that (1) she/he shall have theretofore delivered a written copy thereof to the President or Recording Secretary to the Council before the start of any calendar meeting, (2) such addition is consented to by a vote of the majority of the whole number of the members of the Council, and (3) unless impractical under the circumstances, copies thereof are distributed at the meeting.

#### 1.2 Business/Working Meeting

The agenda for each business/working meeting shall be developed by the President and by members of the Council who shall have the opportunity to raise issues for consideration under New Business at each business/working session. In addition, any member may place an item for discussion on the agenda of a working/business meeting by contacting the Administrative Assistant to the Council.

### Section 2. Order of Business

The order of business of any calendar meeting, except when otherwise prescribed by the President or specially ordered, shall be as follows:

1. Call to Order and Roll Call
2. ***Old Business***
3. Approval of Minutes
4. ***New Business***
5. Report of President
6. Report of Community Superintendent
7. Resolutions
8. Report of Committee(s)
9. Adjournment
10. Public Agenda Session

The regular order of business may, at any time, be changed by a vote of a majority of the whole number of the Council.

Immediately following adjournment of the meeting, a public agenda session shall be conducted without agenda or other formalities and is intended to give the public an opportunity to express themselves on any matter concerning education within the district.

In addition to the Public Agenda Session, the public may comment on resolutions pending before the Council at a calendar meeting, by signing the speakers' list to speak prior to Council discussion and vote.

Speaking time is limited to three minutes per person. Questions asked by speakers shall be considered to be part of the time allotted to the speaker.

Discussion and charges relating to the competence or personal conduct of individuals will be ruled out of order.

When a speaker is ruled out of order, the speaker's balance of time will be forfeited and the speaker will be directed to leave the microphone. In the event the speaker refuses, the chairperson will take measures to enforce the ruling.

### Section 3      General Construction Law

#### § 41. Quorum and Majority

Whenever three or more public officers are given any power or authority, or three or more persons are charged with any public duty to be performed or exercised by them jointly or as a board or similar body, a majority of the whole number of such persons or officers, gathered together in the presence of each other or through the use of videoconferencing, at a meeting duly held at a time fixed by law, or by any by-law duly adopted by such board or body, or at any duly adjourned meeting of such meeting, or at any meeting duly held upon reasonable notice to all of them, shall constitute a quorum and not less than a majority of the whole number may perform and exercise such power, authority or duty. For the purpose of this

provision, the words “whole number” shall be construed to mean the total number which the board, commission, body or other group of persons or officers would have were there no vacancies and were none of the persons or officers disqualified from acting. As amended L.2000, c.289, 5 eff. Aug. 23, 2000.

3a. Quorum

Therefore, the majority of the whole number of the members of the Council shall always be six (6), and must be present to constitute a quorum. If there is no quorum present at the time set for the meeting, the members present shall wait for thirty (30) minutes for additional members to arrive. Those members of the Council who are present on the call of the roll may adjourn the meeting to another date, and notice shall be given forthwith to all members of the Council and the public of such adjourned meeting.

3b. Official Actions

Official actions of the Council may be taken only at calendar or special calendar meetings and must be by a vote of the majority (six) of the whole number of the members of the Council.

There shall be no proxy or absentee voting, or polling by phone or e-mail.

Section 4. Minutes

The minutes of all meetings shall be a matter of public record and will be available for inspection at the Council’s office.

Minutes of calendar meetings shall be printed or otherwise mechanically reproduced, and shall be available in draft form upon request within two weeks following a meeting. The minutes of calendar meetings shall report the resolutions acted upon and the votes of individual members.

## ARTICLE V - COMMITTEES

The Council may create committees and define their membership as it, in its sole discretion, may determine. Committees shall be chaired by members of the Council, who shall be appointed and removed by the President with the approval of the council. They shall serve through June 30th of the following year or until their successors have been selected.

It shall be the responsibility of Committee Chairpersons to schedule meetings as necessary, notify committee members and the public of all meetings, maintain accurate records of all activities and report monthly to the Council. Each committee shall operate under the Open Meetings Law, these bylaws and Robert's Rules of Order Newly Revised,

and all committee recommendations are subject to the approval of the Council.

## **ARTICLE VI – PARENT, PARENT ASSOCIATION & COMMUNITY INVOLVEMENT**

### **Section 1. Parent Associations**

The Council is in active partnership with parents in our schools and district. Pursuant to Section 2590-d of the New York State Education Law and Chancellor's Regulation A-660:

- (a) There shall be a Parent Association (PA) or Parent Teacher Association (PTA) in each school.
- (b) The Council, the community superintendent, and the principal of each school shall have regular communication with all PAs/PTAs.
- (c) The Council shall meet quarterly with the duly elected officers of PA/PTAs.

### **Section 2. Superintendent Evaluations**

The Council will seek public comment on the goals and objectives and performance indicators adopted for the annual evaluation of the community superintendent and local instructional superintendents.

## **ARTICLE VII – VACANCIES ON THE COUNCIL**

Upon the occurrence of a vacancy on the Council by reason of death, resignation or other circumstance, the Council shall, within sixty days, appoint a successor to fill the unexpired term and by appropriate screening procedures in accordance with applicable law.

Notice of such vacancy shall be disseminated to all members of the community, parent associations and local media as identified in Article III, Section 1 - Notice of Meetings. Such notice shall include a request for recommendation of candidates to fill such vacancies on the Council. The Council will solicit candidates and review all applicants for consideration to fill such vacancy. The Council will interview all eligible candidates prior to making its decision.

The Council will interview candidates to fill vacant position(s) in a Special Meeting called for the sole purpose of conducting interviews. The Council will request the presence and participation of the Presidents' Council and other educational groups in the district as well as representatives from concerned and affected community organizations during the interview process. The Council will solicit their recommendations in writing

following the close of interviews. An appointment to fill a vacancy on the Council will be by roll call vote at the next regularly scheduled calendar meeting.

## **ARTICLE VIII – AMENDMENT OF BYLAWS**

These bylaws may be amended at any regularly scheduled calendar meeting of the Council by a majority vote of the whole number of the Council, provided the amendment has been presented in writing to the public at the previous calendar meeting and appears in the notice of the meeting at which it is to be amended. Amendments are effective immediately unless otherwise stated in the resolution.

## **ARTICLE IX – PARLIAMENTARY AUTHORITY**

All procedural questions not covered by these bylaws shall be governed by Roberts Rules of Order Newly Revised, provided they are not inconsistent with law, policy, regulation, or these bylaws. The Council may appoint one of its members to serve as a Parliamentarian, to advise the Council on matters of procedure and matters pertaining to the bylaws.

### **Addendum 2:**

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#### **Dates and Activities:**

- **Thursday, August 11, 2016**- Last day of Summer School for elementary and middle school students
  - **Tuesday, August 16, 2016**- Last day of Summer School for high school students
  - **August 17-18, 2016**- Regents exams for high school students
  - **September 8, 2016**- First Day of School
  - **September 12, 2016**- Eid al-Adha, Schools Closed
  - **October 3-4, 2016**- Rosh Hashanah, Schools Closed
  - **October 10, 2016**- Columbus Day, Schools Closed
  - **October 12, 2016**- Yom Kippur, Schools Closed
-