



Community Education Council District 21

99 Avenue P, Room 127 A, Brooklyn, NY 11204

Phone: 718-232-2161 Fax: 718-232-2162

cec21@schools.nyc.gov Facebook.com/cecd21

Officers: Heather Ann Fiorica, President · Anna Lembersky, 1st Vice President · Randi Garay, 2nd Vice President · Anne Polizzi, Recording Secretary · Maria DiGraziano, Treasurer

Members: Umekulsoom Butt · Susan Chin · Sean Chin · Malik Shah Jehan · Yves Etienne

CEC District 21 Meeting Minutes, February 15, 2017

Location: P.S./I.S. 226 - 6006 23rd Avenue, Brooklyn, NY 11204

Business Meeting: 6:00 PM

I. Meeting called to order by Heather Ann Fiorica at 6:17 PM

II. Roll Call- Recording Secretary Anne Polizzi

Present: Umekulsoom Butt (late), Sean Chin, Heather Ann Fiorica, Anna Lembersky, Anne Polizzi, Randi Garay, Yves Etienne, Susan Chin

Absent: Maria DiGraziano, Malik Shah Jehan

III. Old Business:

1. Review of January 18, 2017 Minutes

IV. New Business:

1. **Approval of January 18, 2017 Minutes - CEC21 unanimously approved the minutes.**

2. **Legislative Breakfast-** Heather discussed the update on the Legislative Breakfast being planned for May 5, 2017. She told the council that Sabrina has been in discussions with 2 sponsors (Red Circle Solutions and Triumph Board) who have each agreed to contribute \$1,500 towards the breakfast. Sabrina is waiting to hear back from Positive Promotions, who potentially can contribute \$400-\$600 towards the breakfast. The remainder of the breakfast can be paid for with council funds after the budget modification is voted on.

3. **Treasurer's Report: (See addendum 1)** Sabrina went over the current treasurer's report.

a. **New Reimbursement Forms:** Sabrina stated that the new reimbursement forms are in effect. She instructed the council on how to use them and told them that if they need help they can come to the office anytime.

b. **Rollover Tool in Effect:** Sabrina also went over the guidelines of the rollover tool and told the council that it is in effect.

c. **Vote and Approval of Moving Money in Budget: CEC21 unanimously approved budget modification to move \$800. (See addendum 2)**

4. **Councilmembers Reports:**

- o Anna Lembersky- Attended the advance course from Parents Leadership Institute of America. She stated that they discussed working on accelerating conflict resolution in a positive way.
- o Umekulsoom Butt- Attended a workshop on special education services for parents and resources and websites for children. She also went to Borough Hall for a STEM workshop.
- o Susan Chin- The Borough President is working on a healthy food contest across schools. Borough President Adams wants to reward schools for healthy food efforts.

Meeting Adjournment: Motion made by Heather Ann Fiorica and seconded by Anne Polizzi at 6:27 PM.

CEC District 21 Meeting Minutes, February 15, 2017

Location: P.S./I.S. 226- 6006 23rd Avenue, Brooklyn, NY 11204

Calendar Meeting

I. Meeting Called to Order by Heather Ann Fiorica at 7:03 PM.

II. Pledge of Allegiance

III. Student Performance by P.S./I.S. 226 Band

IV. Roll Call- Recording Secretary Anne Polizzi

V. **Present:** Umekulsoom Butt, Sean Chin, Heather Ann Fiorica, Anna Lembersky, Anne Polizzi, Randi Garay, Yves Etienne, Susan Chin

VI. **Absent:** Maria DiGraziano, Malik Shah Jehan

VII. **School Food Presentation-** Nakema Dennis, ASFSM, District 21 Supervisor, provided a short presentation and video regarding school food.

VIII. **Welcome Principal Evan Klein-** CEC21 welcomed newly appointed Principal Evan Klein to the District 21 family. Speakers included, **David Getz, 1st Principal, PTA Executive Board Member, Deborah Navarro, UFT Representative, Hrysoula Niarhos, P.S./I.S. 226 Assistant Principal**

IX. **Superintendent Report-** Superintendent DiMola spoke about the appointment of Principal Evan Klein and congratulated him, as well as the school. She also stated how well the schools in the district were doing and how proud she was to work for such a great district. She congratulated schools on receiving a Disney Grant, and congratulated Bay Academy on winning the Verizon App Challenge, Best in State, Best in Region and Nationwide Fan Favorite. She stated that in addition to the school receiving a monetary prize, the students that developed the app concept will have the opportunity to work with MIT Engineers to make their app a reality.

X. **President's Report-** Heather also congratulated Principal Evan Klein. She went over the important upcoming dates and activities. (*see addendum 3*) She also spoke about upcoming CEC elections. She stated that CEC Elections are now open. To apply you must visit www.nycparentleaders.org. March 5th is the deadline to apply. District 21 Candidate forum is on April 6 at P.S. 199 at 6PM.

XI. **Public Questions & Comments**

- o Ari Kagan from the Comptroller Stringer's office spoke to the public. He also congratulated Principal Evan Klein on his appointment.
- o Rosalia Raccuglia from the Department of Youth & Community Development spoke about *Youth Connect*, a resource and referral service for youth, families and community-based organizations (CBO) utilizing web-based strategies and confidential toll-free hotline.

VIX: Dates and Activities (see addendum 3)

Meeting adjournment: at 8:03 PM with a motion by Heather Ann Fiorica and seconded by Anne Polizzi

Respectfully Submitted by,
Sabrina Argiro
Administrative Assistant

Anne Polizzi (Recording Secretary)

Dated _____

Addendum 1:

2016-2017 Budget: January 18, 2017-February 15, 2017

Our opening balance is: \$12,602.93

Our current balance is: \$11,954.98

Total Spent: \$647.95 (Reimbursements \$522.98 + P-Card \$124.97)

January

P-Card			
Items	Vendor	Total	
Coffee For Meeting	Dunkin Donuts	\$48.97	
		Total	\$48.97

Reimbursements	Member	Month	Reimbursement
	Maria DiGraziano	Dec-16	\$38.00
	Heather Ann Fiorica	Jan-17	\$208.48
	Susan Chin	Jan-17	\$129.00
	Randi Garay	Jan-17	\$102.00
			Total
			\$477.48

February

Reimbursements	Member	Month	Reimbursement
	Susan Chin	Nov-16	\$45.50
			Total
			\$45.50

P-Card			
Items	Vendor	Total	
Name Plate for Principals	Creative Advertising	\$76.00	
		Total	\$76.00

	Budget	Total Spent	Balance
Non Contractual Services(Copier)	\$1,920.00	\$1,920.00	\$0.00
Reimbursements	\$8,840.00	\$2,990.98	\$5,849.02
P-Card/Office Supplies	\$8,340.00	\$3,107.45	\$5,232.55
Transportation of Staff	\$100.00	\$26.59	\$73.41
Furniture	\$500.00	\$0.00	\$500.00
Fax Machine	\$300.00	\$0.00	\$300.00
Total	\$20,000.00	\$8,045.02	\$11,954.98
Total Spent	\$8,045.02	\$8,045.02	
Balance in Budget	\$11,954.98		

Addendum 2:

Community Education Council District 21 Location: P.S./E.S. 226 Meeting Date: February 15, 2017

	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting	Attendance Record Attendance Meeting
Chairperson	Blank							
Chair	City							
Chair	Chair							
State	Dr. Gonzalez							
Members Attn	Flanery							
Attn	Lavender							
Attn	Fisher							
Attn	Green							
Attn	Erasmus							
Attn	Shah-Jones							
TOTAL PRESENT								
TOTAL VOTE COUNT	Yes	No	Abstain					
Other Y=Yes, N=No, A=Abstain								

<p>Voting Record #1 Brief Description of Resolution: _____ Motioned by: _____ Seconded by: _____</p> <p>Voting Record #2 Brief Description of Resolution: _____ Motioned by: _____ Seconded by: _____</p> <p>Voting Record #3 Brief Description of Resolution: _____ Motioned by: _____</p>	<p>Voting Record #4 Brief Description of Resolution: _____ Motioned by: _____ Seconded by: _____</p> <p>Voting Record #5 Brief Description of Resolution: _____ Motioned by: _____ Seconded by: _____</p>
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Addendum 3:

Schools Closed

February 20th-24th: Midwinter Recess
April 10th-18th: Spring Recess

Pre-K Applications Deadline

January 17-February 24, 2017

Test Dates

March 28-30: New York State English Language Arts Exams
May 2-4: New York State Mathematics Exams

Parent-Teacher Conferences*

Elementary School: March 8, 2017 (Evening) & March 9, 2017 (Afternoon)

Middle School: March 15, 2017 (Evening) & March 16, 2017 (Afternoon)

High School: March 23, 2017 (Evening) & March 24, 2017 (Afternoon)

*Parent-teacher conference dates are citywide. However, schools may decide to hold their conferences on alternative dates. Please check with your school for specific schedules. For assessment dates and other calendars, please visit schools.nyc.gov/calendar