



Community Education Council District 21

99 Avenue P, Room 127 A, Brooklyn, NY 11204

Phone: 718-232-2161 Fax: 718-232-2162

cec21@schools.nyc.gov Facebook.com/cecd21

Officers: Heather Ann Fiorica, President · Anna Lembersky, 1st Vice President · Randi Garay, 2nd Vice President · Anne Polizzi, Recording Secretary · Maria DiGraziano, Treasurer

Members: Umekulsoom Butt · Susan Chin · Sean Chin · Malik Shah Jehan · Yves Etienne

CEC District 21 Meeting Minutes – September 21, 2016

Location: I.S. 98 Bay Academy – 1401 Emmons Avenue, Brooklyn, NY 11235

Business Meeting: 6:00 PM

- I. **Meeting called to order** by Heather Ann Fiorica at 6:00 P.M.
- II. **Roll Call-** 1st Vice President Anna Lembersky
Present: Umekulsoom Butt, Sean Chin, Susan Chin, Heather Ann Fiorica, Anna Lembersky, Randi Garay, Maria DiGraziano, and Yves Etienne, Malik Shah Jehan (late)
Absent: Yoketing Eng (resigned), Anne Polizzi (excused)
- III. **Old Business:**
a. **Minutes:** Review of Business and Calendar minutes from August meeting.
- IV. **New Business**
- Middle School Admissions Workshop:** Heather suggested piggybacking the Middle School Admissions Workshop with our next meeting on October 19, 2016 so that the families won't have to come out for 2 separate events, they will just come for our meeting and our workshop. She also suggests having it at Seth Low because the office is there and we can easily move all the handouts from the office to the auditorium. Suggestion was made to have only one speaker, so that the workshop does not drag on for the students and parents. Superintendent DiMola suggested contacting the middle school principals and asking if one of their representatives, such as a guidance counselor, would like to attend the workshop and present on the school's behalf. Heather also advised the councilmembers to look inside of their folders for open houses' dates, and "Your Next Steps" for middle schools. Anna Lembersky asked if the regular scheduled CEC meetings will be delayed due to the workshop being scheduled at 5:00. The council decided that the workshop will be an hour and a half and the CEC Business Meeting will begin at 6:30 PM, followed by the Calendar meeting which will begin at 7:00 PM. However, if any items will be outstanding, we will be able to discuss them after the Calendar meeting.
 - High School Admissions Workshop:** Heather and Superintendent DiMola began discussing where the location of the High School Admissions Workshop should be. They both suggested that the workshop should be at a High School and Superintendent DiMola said that she would see if we can do it at Lincoln. She asked Sabrina to email her all the information and she will reach out to the principal.
 - IEP Workshop:** Heather stated that we are piggybacking with Georgette in District 21 to host the IEP Workshop on October 17th. She pointed out the flyer for the rest of the council members to look at. Georgette has organized IncludeNYC to come and present at this event. Superintendent DiMola also recommended to contact the new head of the FSC because she previously mentioned that she wanted to come out to one of the CEC events/meetings.
 - Legislative Breakfast:** Heather spoke about a rule that Sabrina learned about at the Administrative Assistants' training that the council can spend up to \$10.00 a person on food if they are hosting a large event (such as the Legislative Breakfast). Due to this new rule, Heather spoke about the council being able to pay for a large part of it, but we would need to alter the budget and move it out of one line to put it onto another. The council decided that the only place it could be moved from would be from the P-Card. The council also started discussing a possible date for the breakfast. They discussed doing it in November, but agreed that November is a busy month so it will be postponed to the spring. Sabrina will look into possible dates in May, including May 12th, and May 5th. Superintendent DiMola suggested a possible caterer could be Grady's culinary school. She said that even if we can't have it at the school, they may still be able to cater for the breakfast and have it at an offsite location.
 - Treasurer's Report:** Maria DiGraziano went over the budget notes with the council. (see *addendum 1*)
 - New Reimbursement Forms:** Sabrina discussed and demonstrated the new reimbursement cover sheet that council members will have to fill out. She spoke about the differences between the current and new sheet and that council members will need to always submit sign-in sheets for the meetings as well as filling the sheet out by individual event and not by total. The sheets are not official yet so for now she said to stick with the current ones until we get a word about the new ones. (see *addendum 2*)
 - Council Member's Reports**
Heather indicated that because it's the beginning of the school year, there are probably no councilmembers' reports yet, however she said in the upcoming weeks Sabrina will reach out to the schools' principals and ask them if they would like to have a meeting with their CEC Liaison. Heather told the new members that she will go with them to make the introductions to their principals. She also told the new members that they cannot go in and promise the schools anything. She indicated that it is more about listening and bringing the information back and try to get the information to the right people.

Heather also said that the only thing she has coming up is the Chancellor's Breakfast on Saturday, September 24th at Tweed. She told the new members that if they did not go and get their ID, they need to put their paperwork.

Maria DiGraziano: Maria stated that Brooklyn Studio and P.S. 97 called her in because a few students were getting nauseous during the first week of school due to the air conditioners. Maria said that she spoke to Mark Treyger about this issue and that he is looking into it.

Meeting Adjournment: Motion made by Heather Fiorica at 6:40 PM, Seconded by Anna Lembersky

CEC District 21 Meeting Minutes – September 21st, 2016
Location: I.S. 98 Bay Academy- 1401 Emmons Avenue, Brooklyn, NY 11235

Calendar Meeting

Heather Ann Fiorica welcomed staff, parents and students to the meeting.

- I. Meeting called to order** by Heather Ann Fiorica at 7:00 PM
- II. Pledge of Allegiance**
- III. I.S. 98 Student Performance**
- IV. Roll Call-** *1st Vice President Anna Lembersky*
Present: Umekulsoom Butt, Sean Chin, Susan Chin, Heather Ann Fiorica, Anna Lembersky, Randi Garay, Maria DiGraziano, Malik Shah Jehan, and Yves Etienne
Absent: Yoketing Eng (resigned), Anne Polizzi (excused)
- V. Approval of August minutes-** minutes are approved by majority vote
- VI. Heather welcomed attendees to meeting** - Heather welcomed Principals, Parents, Teachers, Students and Attendees to the meeting. She explained what the CEC is and what it does along with introduction of the councilmembers.
- VII. Superintendent's Report** - Superintendent DiMola welcomed everyone to the meeting. DiMola said that she is excited to start another school year and for all the new and upcoming events that will be happening throughout the year. She explains what the CEC does and who they consisted of. She went on to introduce the new principals of District 21- Mr. Evan Klein, P.S./I.S. 226 and Ms. Chiara Spagnolo, P.S. 100. She notified attendees that at the October's meeting she will be doing the State of the District address where she will dig deeper into the test data. She stated that the district has outperformed the state in ELA, but she still stated that they will keep striving to get better.
- VIII. President's Report** – Heather discussed upcoming important dates to remember. (*see addendum 3*) Heather explained to attendees that over the summer the Hebrew Charter School submitted a letter that they are trying to come into the district. She stated that the council always welcomes charter schools, but they do not like co-locations. She explained that in their letter they said that CEC21 does not support charter schools, so in response we sent them a letter saying that is not true and our parents have a right to choose.
- IX. Public Speaking Time:**
 - a) Kate O'Hagen, UFT – Welcomed everyone back from the summer. Also discussed the robocalls from the Hebrew Charter School. She stated that in the robocalls the charter school asked if parents would like a longer school year but that they didn't state that it is only longer by 7 days. They also did not discuss the great programs that District 21 offers, as well as the great effort that goes into the community.
 - b) Lance Schatzman, P.S. 329- discussed the great events that P.S. 329 conducted last year.
 - c) Shamaine Francis, P.S. 188, Community School Director- said that she is happy about all the events at P.S. 188 and is excited to attend the CEC meetings.
- X. Dates and Activities:** *Please see addendum 3.*

Meeting adjournment: *at 7:30 PM with a motion by Heather Ann Fiorica and seconded by Anna Lembersky*

Respectfully Submitted by,
Sabrina Argiro

Anne Polizzi (Recording Secretary)

Dated _____

Absences:

From: Anne Polizzi [mailto:anne.polizzi@gmail.com]

Sent: Wednesday, September 21, 2016 3:10 PM

To: Cec21 D21; Heather Fiorica

Subject: Re: Please Join Us For Our CEC21 September 2016 Meeting on September 21st @ I.S. 98

Good Afternoon,

I will not be able to attend the meeting tonight I am sick.

Regards,

Anne

From: Bean3051 [mailto:bean3051@yahoo.com]

Sent: Wednesday, September 21, 2016 3:39 PM

To: Cec21 D21

Subject: Resignation

Dear CEC District 21 Colleagues,

I hereby resign as a CEC District 21 Councilman, effective today. It has been a pleasure serving District 21. Good luck

Sincerely,

Yoketing Eng

Addendum 1:

2016-2017 Budget

Our opening balance is: \$20,000

Our current balance is: \$19,061.86

Total Spent: \$938.14 (Reimbursements \$632.50 + P-Card \$305.64)

August

Reimbursements	Member	Month	Reimbursement
	Heather Ann Fiorica	Jul-16	\$200.00
	Heather Ann Fiorica	Aug-16	\$200.00
	Anna Lembersky	Jul-16	\$57.00
	Susan Chin	Jul-16	\$25.50
	Maria DiGraziano	Jul-16	\$50.00
	Randi Garay	Jul-16	\$100.00
	Total		\$632.50

September

P-Card	Items	Vendor	Total
	Office Supplies	Staples Advantage	\$305.64
		Total	\$305.64

	Budget	Total Spent	Balance
Non Contractual Services(Copier)	\$1,920.00	\$0.00	\$1,920.00

	\$8,840.00	\$632.50	\$8,207.50
P-Card/Office Supplies	\$8,340.00	\$305.64	\$8,034.36
Transportation of Staff	\$100.00	\$0.00	\$100.00
Furniture	\$500.00	\$0.00	\$500.00
Fax Machine	\$300.00	\$0.00	\$300.00
Total	\$20,000.00	\$938.14	\$19,061.86
Total Spent	\$938.14	\$938.14	
Balance in Budget	\$19,061.86		

Addendum 2: (insert new reimbursement form)



Addendum 3:

Dates and Activities:

Citywide High School Fair

Saturday, September 24, 2016 & Sunday, September 25, 2016
 10:00 AM – 3:00 PM
 Brooklyn Technical High School – 29 Fort Greene Place Brooklyn, NY 11217

Borough High School Fairs

Saturday, October 15, 2016 & Sunday, October 16, 2016
 10:00 AM – 3:00 PM
 Brooklyn- Sunset Park High School 153 35th Street, 11232

District 21 Middle School Fair

Tuesday, September 27, 2016
 5:30 PM – 7:30 PM
 Herbert S. Eisenberg (I.S. 303) -501 West Avenue Brooklyn, NY 11224

District 21 High School Showcase

Wednesday, October 5, 2016
 6:00 PM-8:00 PM
 David A. Boody (I.S. 228)- 228 Avenue S Brooklyn, NY 11223

IEP Workshop

Monday, October 17, 2016
 9:30 AM- 11:30 AM
 P.S. 216- 350 Avenue X Brooklyn, NY 11223

Schools Closed

October 3, 2016 & October 4, 2016: Rosh Hashanah (Schools Closed)
 October 10, 2016: Columbus Day (Schools Closed)
 October 12, 2016: Yom Kippur (Schools closed)

Next CEC Meeting

October 19, 2016- Prior to meeting is Middle School Workshop